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## English 3261

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From Steele, Rachel <steele.682@osu.edu>

Date Wed 9/10/2025 12:50 PM

To Higginbotham, Jennifer <higginbotham.37@osu.edu>; Hewitt, Elizabeth <hewitt.33@osu.edu>; Ramsey, MaryKatherine <ramsey.240@osu.edu>

Cc Tuxbury-Gleissner, Philip <tuxbury-gleissner.1@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Neff, Jennifer <neff.363@osu.edu>; Steele, Rachel <steele.682@osu.edu>

Good afternoon,

On Thursday, August 28th, the Themes I Subcommittee of the ASC Curriculum Committee reviewed a proposal for English 3261 to be included in the GEN Theme: Traditions, Cultures, and Transformations

The Subcommittee unanimously approved the request with six contingencies and one comment:

- a) **Contingency:** The Subcommittee requests that the department provide a cover letter outlining the changes made to the course in response to the feedback below.
  - b) **Contingency:** The Subcommittee asks that the department amend the paragraph found on p. 3 of the syllabus that describes how English 3261 meets the GEN goals and ELOs. Specifically, they would like this paragraph to draw clearer connections between the course's topics, activities, and assessments and the GE ELOs.
  - c) **Contingency:** The Subcommittee requests that the department provide more information on the GE Submission form regarding ELO 3.2. In particular, they would like to have a more explicit definition of the "big idea" or technological advancement that is being analyzed, and examples of course activities, such as proposed essay topics or exam questions, that will allow students to demonstrate their mastery of this ELO.
  - d) **Contingency:** The Subcommittee asks that the department provide course-specific goals or learning objectives/outcomes in curriculum.osu.edu (under "Course Details; Course goals or learning objectives/outcomes") rather than the goals of the GEN category.
  - e) **Contingency:** The Subcommittee requests that the department provide a more detailed and distinct list of course topics in curriculum.osu.edu (under "Course Details; Content Topic List") that better outlines the specific topics covered in this particular course.
  - f) **Contingency:** As of August 29<sup>th</sup>, 2025, all syllabi must have either a link to the statements below **or** these statements written out in their entirety within the syllabus (the statement(s) in **bold** below are missing from the current syllabus). Syllabi should link to the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#) and/or copy-and-paste the statements from the Office of Undergraduate Education's website.
    - i) Academic Misconduct
    - ii) Student Life - Disability Services
    - iii) Religious Accommodations
    - iv) **Intellectual Diversity**
- Instructors are also welcome to include any other standard and/or recommended syllabus statements found on the Office of Undergraduate Education's webpage which they deem relevant for their course. Please also refer to this page to ensure that any statements written out in the syllabus are current and accurate.
- a) **Comment:** The Subcommittee notes that the use of the word "reflection" in contexts *other* than the self-reflection required in ELO 2.2 may be confusing for students. For example, on p. 5 of the syllabus, Option A for the Analytical Essay assignment is entitled "Interpretation Plus Reflection", but ELO 2.2 is not listed as being addressed by this assignment.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to OAA. I will return English 3261 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Philip Tuxbury-Gleissner (faculty Chair of the Themes I Subcommittee; cc'd on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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